



Title: Member At Large

Length of Term: One year, beginning at the end of the annual membership meeting (which typically takes place during the annual conference) that follows his/her election and ending at the close of the following annual membership meeting. A Member At Large may serve additional terms.

General description: The Member At Large board member shall supervise and direct the affairs of the association, shall determine its policies or changes therein within the limits of the Bylaws, and shall actively prosecute its purposes. It may adopt such rules and regulations for the conduct of its business as shall be deemed advisable.

Duties, Responsibilities, and Specific Functions:

1. Attend and participate in all board meetings, either by being in attendance or participating in the conference call as well as attend the board meeting at the annual conference.
2. If appointed by the President, serve on board committees of the association.
3. Serve as board liaison to the various committee chairs as designated by board assignment by the President. This includes but is not limited to:
 - a. maintaining monthly contact with committee chairs;
 - b. motivating committee chairs by encourage critical thinking and provided avenues to affect the association;
 - c. ensuring reports are filed in a timely and professional manner;
 - d. ensuring the committees are reflecting the mission and goals of the association;
 - e. ensuring that committees act in an ethical manner;
 - f. and by ensuring the committee chairs are kept informed of activities, internal and external that have the potential to affect their committees.
4. Serve as an advocate for the RTI and the therapeutic recreation profession in general.
5. Provide the board with an array of current information that has the potential to impact the association and the profession in general.
6. Assist the President, President Elect, other Members at Large, and members in general with special projects as the need arises.
7. Present information regarding RTI at workshops and conferences when possible.
8. Submit periodic articles to the Newsletter that have bearing on the association and profession.

Minimum Qualifications:

1. Professional membership in the association. This includes both current status as a professional member of RTI as well as NCTRC certification as a Therapeutic Recreation Specialist.
2. Demonstrated leadership in the field of therapeutic recreation on the local, state and national levels.
3. Prior experience on the RTI board or as an RTI committee chair preferred.

Special focus areas for the Members at Large:

1. Legislative task force: inform BOD about the legislative issues that are of concern to RTI. Work in concert with the public policy team.
2. Newsletter: publish newsletter quarterly. Request information from **RTI** membership and board for articles.
3. Meetings: arrange the BOD meetings at least quarterly, more if needed/requested; including location; day/time for meeting.
4. General: assist BOD members as needed.